

Government of Odisha
Department of Tourism & Culture
(Tourism)

No 6243 / TSM, Bhubaneswar, Dated 16.6 / 2017
T.TSP-II(C)-30/2017

NOTIFICATION

Sub: Operational Guidelines for incentive for air-conditioned coach used under contract carriage as tourist transport under Odisha Tourism Policy, 2016.

Government has notified the Odisha Tourism Policy 2016 vide Tourism Department Resolution No. 11487/ TSM, dtd. 24.11.2016. Incentive for air-conditioned coach used under contract carriage as tourist transport prescribed under Para 8.1.13 of Odisha Tourism Policy 2016, the Government has been pleased to issue the following Operational Guidelines.


Principal Secretary to Govt.


Memo No 6244 / TSM, Bhubaneswar, dtd 16.6.17

Copy forwarded to the OSD to the Chief Secretary/ PS to DC-cum-ACS/ PS to Principal Secretary, Finance Department/PS to Principal Secretary, Tourism/ PS to Director & Addl. Secretary, Tourism for kind information of Chief Secretary/ DC-cum-ACS/Principal Secretary, Finance/ Principal Secretary, Tourism/ Director & Addl. Secretary, Tourism.


Director & Addl. Secretary to Govt.


Memo No 6245 / TSM, Bhubaneswar, dtd 16.6.17

Copy forwarded to M.D OTDC/ all Officers/all Tourist Officers/all Sections of Tourism Department for information.


Director & Addl. Secretary to Govt.

Memo No 6246 / TSM, Bhubaneswar, dtd 16.6.17

Copy forwarded to Chairman/ President, HRAO/ TAAO/ OTOA/ IATO (Odisha Chapter) for information.


Director & Addl. Secretary to Govt.

Memo No 6247 / TSM, Bhubaneswar, dtd 16.6.17

Copy forwarded to the Computer Cell of Tourism Department for information and necessary action. They are requested to upload the Notification in Tourism Department website for general information.


Director & Addl. Secretary to Govt

OPERATIONAL GUIDELINES

INCENTIVE FOR AIR-CONDITIONED COACH USED UNDER CONTRACT CARRIAGE AS TOURIST TRANSPORT UNDER TOURISM POLICY 2016

[See Para 8.1.13 of TOURISM POLICY-2016]

1. **Short Title:** - Operational guidelines for incentive for air-conditioned coach used for tourist transport under TOURISM POLICY 2016
2. **Extent:** - It shall extend to the whole of the State of Odisha.
3. **Commencement:** - It shall come into force prospectively from the date of issue of the operational guideline.
4. **Terms and Expressions:** -Terms and expressions used in this operational guideline, but not specifically defined here, shall have the same meaning as in Tourism Policy, 2016.

5. **Policy Provisions:-**

Para- 8.1.13 of Tourism Policy, 2016

The State will facilitate the provision of adequate quality transport services for tourists. As such 75% exemption from registration charges and 50% concession from payment of permit charges shall be allowed for new air-conditioned coaches having minimum seating capacity of 25 seats, registered as contract carriage and operating in notified tourist circuits. The Department of Tourism shall notify the tourist circuits for the purpose from time to time.

6. **Eligibility: -**

New Air-conditioned coach having minimum sitting capacity of 25, registered as contact carriage and operating in notified tourist circuit.


7. **Time frame for filing application:** - Eligible Hotelier / Tour Operator shall file application complete in all respect, **within one month** from the date of purchase of air-conditioned coach to Department of Tourism.

Application in the prescribed form received late / incomplete in any respect shall be liable to be summarily rejected.

8. Special Single Window Clearance Committee – SSWCC shall be the competent authority to sanction concession / exemption in registration charges and permit charges under this policy.
10. The SSWCC shall go into merits of each case to decide whether the transport facility qualifies for such concession under the frame work of Tourism Policy, 2016.
11. The SSWCC shall discharge all other functions as may be necessary and subservient to recommend the concession to the transport authority.
12. **Meetings of the Committee:** The SSWCC may meet monthly or as per requirement.
13. **Procedure: -**
 - 13.1 Eligible Hotelier / Tour Operator claiming exemption from registration charges concession for payment of permit charges shall submit application in the prescribed form appended to this operational guideline at **Annexure -- 'A'** along with copies of all relevant documents shall be submitted to Department of Tourism.
 - 13.2 On receipt of application with copies of relevant documents as prescribed at **Annexure- 'B'** self-attested by Hotelier / Tour Operator / Authorized Signatory before the Director, Tourism, Govt.of Odisha.
 - 13.3 After completion of examination, scrutiny of the proposal, the same shall be placed before Facilitation Cell.
 - 13.4 The Facilitation Cell shall scrutinize the proposal & recommend to SSWCC. Once it is cleared by SSWCC, the recommendation of SSWCC shall be sent to State Transport Authority to allow concession in registration of vehicle and permit charges.
 - 13.5 On receipt of application with copies of relevant documents, the acknowledgement as prescribed at **Annexure- 'C'** shall be dispatched to the applicant duly signed by the authorised person of DoT
 - 13.6 One set of application, with recommendation of the committee with supporting documents shall be forwarded to the Transport Registering Authority of the concerned zone recommending exemption to be allowed on registration charges @ 75% & permit charges @ 50% with particulars in the prescribed form appended at **Annexure- 'D'**.

- 13.7 On receipt of the recommendation from the committee, the Transport Registering Authority of the concerned zone shall issue concession letter relating to registration fees & permit charges to the concerned authority in the prescribed format appended at **Annexure- 'E'** within **7 days** from the date of recommendation.
- 13.8 Transport Registering Authority concerned, shall keep accounts of exemption and intimate the same at the end of each financial year to the Director Tourism so as to keep record of quantum of benefit extended during the TOURISM POLICY 2016
- 14. Rejection:** In case of **rejection** of application, the reasons of rejection shall be communicated to the applicant unit by the concerned authority as early as possible or within a maximum period of **60** days of receipt of application from the claimant unit in the format prescribed at **Annexure – 'F'**.
- 15. Miscellaneous:-**
- 15.1 Department of Tourism shall notify the important tourist circuit from time to time.
- 15.2 Time limit prescribed in this guideline is of working days only.
- 15.3 This has been concurred in by the Finance Department and communicated vide their UOR No.603/SSM/F dated 01.05.2017

By Order of Governor



(A. Ahuja)
Principal Secretary,
Tourism

**APPLICATION FOR EXEMPTION / CONCESSION ON PAYMENT OF
REGISTRATION CHARGES & PERMIT CHARGES ON AIR-CONDITIONED
COACH HAVING CONTRACT CARRIAGE**

(Para -8.1.13 of TOURISM POLICY 2016)

(Strike out whichever is not applicable)

M/s. _____

At _____

PO _____

Sub-Division _____

Dist. _____

(Location of the Tourism Unit)

To

The Director Tourism
Govt. of Odisha

Sub: Exemption from payment of Registration & permit charges of air-conditioned coach under the provisions of Tourism Policy, 2016.

Sir,

In accordance with the provisions laid down in Tourism Policy, 2016, its operational guidelines notified by Transport Department, Government of Odisha the claim for exemption of Registration & permit charges of air-conditioned coach is submitted herewith for the eligible period with following particulars.

1	Name of the Applicant	:	
2	Address of Registered office	:	
3	Type of organization (Proprietorship/ Partnership / Co-operative / Private Limited/ Public Limited)	:	
4	Name of Proprietor / Managing Partner / Managing Director / Authorized Signatory	:	
5	Date of purchase of vehicle.		
6	Particulars of vehicle including seat capacity	:	

7	Name of the circuit wherein the vehicle is proposed to be plied	:	
8	Detail of purchase invoice	:	
9	Name of RTO Office where proposed to be registered.	:	
10	Bank Account No	:	
11	IFSC & MICR Code of the Bank	:	

I, Sri _____ s/o _____ at present _____ (designation) of M/S _____ (name of the Tourism unit) certify that the information furnished as above is true and correct to the best of my knowledge and belief.

I hereby undertake to abide by the terms and conditions prescribed under the provisions of Tourism Policy 2016 and its operational guidelines.

I hereby undertake to furnish information, reports, periodical statements etc to Director Tourism, Odisha / Transport authorities as and when required.

Copies of relevant documents in support of information / facts furnished above are **enclosed** here with.

Encl.-

- 1.
- 2.

Date-

Signature of the Proprietor / Managing Partner/ Managing Director /
Authorized Signatory in full and on behalf of M/s-----

Place-

Annexure –B

CHECK LIST

Copies of documents to be attached with the application shall be self-attested by Proprietor / Managing Partner/Managing Director / Authorized Signatory (Strike out whichever is not applicable)

1	Profile of Agency
2	Power of Attorney / Board Resolution / Society Resolution, as applicable, while signing as Partner / Managing Director / Authorized person.
3	Certificate of registration under Indian Partnership Act 1932 / Societies Registration Act- 1860 / Certificate of incorporation (Memorandum of Association & Article of Association) under Company Act-1956
4	Invoice of purchase of air-conditioned vehicle
5	Undertaking to ply the vehicle in identified tourism circuit
6	Copy of R.C. Book
7	Copy of Audited Balance sheet & P/L Account of last three years

OFFICE OF THE DIRECTOR TOURISM, GOVT.OF ODISHA

Letter No.----- / Date-----

Acknowledgement

(Strike out whichever is not applicable)

To

Sri _____

M/s. _____

Received the application for exemption of registration & permit charges under the provisions of TOURISM POLICY –2016 and its operational guidelines along with documents mentioned below from M/s----- At/PO-----Dist. ___on dt. ---- through post / person.

List of documents

- 1.
- 2.
- 3.

Signature of authorized officer / Director Tourism
with seal & date-----

OFFICE OF THE DIRECTOR TOURISM, GOVT.OF ODISHA

Letter No.----- / Date-----

Acknowledgement

(Strike out whichever is not applicable)

To

Sri _____

M/s. _____

Received the application for exemption of registration & permit charges under the provisions of TOURISM POLICY –2016 and its operational guidelines along with documents mentioned below from M/s----- At/PO-----Dist. _____ on dt. -----through post / person.

List of documents

- 1.
- 2.
- 3.

Signature of authorized officer / Director Tourism
with seal & date-----

Annexure-D

OFFICE OF THE DIRECTOR TOURISM, GOVT.OF ODISHA

No----- Dt.-----

(Strike out whichever is not applicable)

To

The State Transport Authority,

Sub: Recommendation for 75% exemption of registration & 50% exemption on permit charges under the provisions of -TOURISM POLICY-2016

Sir,

In accordance with the Transport Department Notification

No_____ dated_____ & letter No_____ dated _____, I recommend that M/s_____, At _____ P.O._____ Dist._____ bearing Engine No._____, Chesis No._____, Invoice No._____, sitting capacity_____ may be allowed 75% exemption of registration charges & 50% exemption from permit charges subject to the condition that the vehicle is only plied in the tourist circuit _____ and registered as contract carriage vehicle. The details are given as below :

1	Name of the Proprietor	
2	Particulars of the Vehicle	
3	Date of Purchase	
4	Invoice Amount	
5	Seat capacity	
6	Engine No. & Chesis No.	
7	Date of application received	
8	Recommendation of the Committee	

It is certified that the vehicle is entitled to avail 75% exemption of registration charges and 50% concession on permit charges under TOURISM POLICY-2016

Yours faithfully,

Director Tourism, Odisha.

Encl. (One set of application with supporting documents)

Memo No. _____ / dt.

Copy forwarded to Sri _____

M/s _____, At _____ P.O. _____

Dist. _____ for information.

Director Tourism, Odisha.

OFFICE OF THE TRANSPORT REGISTERING AUTHORITY

No----- Dt.-----

(Strike out whichever is not applicable)

From

The State Transport Authority,

To

M/s _____,
At _____ P.O. _____
Dist. _____

Sub: Sanction of 75% exemption on registration & 50% exemption on permit charges of air-conditioned vehicle under the provisions of -TOURISM POLICY-2016

Sir,

In accordance with the Transport Department of Notification No _____ dated _____ & letter No _____ dated _____, 75% exemption is allowed on registration of air-conditioned vehicle bearing engine no. _____, chasis no. _____ / Registration No. _____ as per Tourism Policy 2016. Further, 50% exemption is allowed on permit charges as the vehicle no. _____ is plying in identified tourist circuit.

Yours faithfully,

State Transport Authority

Memo No. _____ / dt.

Copy forwarded to the Director Tourism, Odisha for information.

State Transport Authority

OFFICE OF THE DIRECTOR TOURISM, GOVT.OF ODISHA

NO DT.
(Strike out whichever is not applicable)

To

Sri _____
M/s _____,
At _____ P.O. _____
Dist. _____

This is to inform that –

The application for exemption of registration & permit charges of contract carriage vehicle
No. _____ is rejected due to following reasons.

(Specify the reasons)

- 1.
- 2.
- 3.
- 4.

Director Tourism
with seal & date-----.