



Department of Tourism

Government of Odisha

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<https://dot.odishatourism.gov.in>

No. 7163  
TCT-COOD-SCM-0006-2017

Date: 07.09.2022

**CORRIGENDUM - 1**

**RFP NO: 6793/TSM, DATED 22/08/2022 for Selection of a Consulting firm for setting up a Project Management Unit (PMU) at Department of Tourism, Government of Odisha**

1. Clarifications / Modifications to 'Request for Proposal for Selection of a Consulting firm for setting up a Project Management Unit (PMU) at Department of Tourism, Government of Odisha' are given in Appendix - I.
2. Format of CVs to be submitted is enclosed as Annexure VI(a).
3. Other terms and conditions of the RFP remains the same.

  
Addl. Secretary to Govt.

**Annexure 1** – Clarifications / Modifications to Request for Proposal for Selection of a Consulting firm for setting up a Project Management Unit (PMU) at Department of Tourism, Government of Odisha.

Sl. No.	Clause and Page Number	Existing Clause in the RFP	Modified / Clarification to the Clause																																																
1	<p>Clause 3 Key Personnel</p> <p>Page – 9 &amp; 10</p>	<p><b>3. KEY PERSONNEL AND TEAM DEPLOYMENT</b></p> <p>3.1.1 The following key personnel shall be deployed for the engagement:</p> <table border="1" data-bbox="613 421 1317 1337"> <thead> <tr> <th>Sl.</th> <th>Position</th> <th>No.</th> <th>Deployment</th> <th>Mini-mum Educational Qualification</th> <th>Minimum Experience</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Team Leader-cum-Tourism Sector Expert</td> <td>1</td> <td>100%</td> <td>MBA/ MA/ Masters in Tourism/ Relevant Masters</td> <td>Tourism Sector expert with more than 12 years' of experience in Tourism and Eco Tourism across India</td> </tr> <tr> <td>2</td> <td>Infrastructure Specialist</td> <td>1</td> <td>100%</td> <td>B.Tech in Civil Engg. With Masters in Urban Planning or construction management</td> <td>Civil Engineer/ Urban Planner with 12 years' experience in working on Urban, Tourism sector. Should have done at least one project of INR 80 Cr</td> </tr> <tr> <td>3</td> <td>Infrastructure Expert, Jr.</td> <td>1</td> <td>100%</td> <td>B. Tech/ B.E. in Civil Engineering</td> <td>Civil Engineer/ Urban Planner with 7 years' experience in working on Urban, Tourism sector. Should have worked on at least one project of INR 20 Cr</td> </tr> <tr> <td>4</td> <td>Procurement Specialist</td> <td>1</td> <td>100%</td> <td>MBA/ Post Graduation in Finance/ Chartered Accountant</td> <td>Procurement expert with at least 7 years' of experience in public/ Govt. procurement and bid process management.</td> </tr> <tr> <td>5</td> <td>Investor Facilitation Specialist</td> <td>1</td> <td>100%</td> <td>Masters in IT/ Computer Applications</td> <td>At least 7 years' experience in managing and maintaining investor database, data analysis and facilitation of investors for grounding of projects</td> </tr> <tr> <td>6</td> <td>IT Specialist</td> <td>1</td> <td>100%</td> <td>BE/B.Tech/MTech or Master in Computer Application</td> <td>At least 7 years' experience in managing Technology projects with at least 3 years in managing Govt. IT projects</td> </tr> <tr> <td>7</td> <td>Project Monitoring Specialist</td> <td>1</td> <td>100%</td> <td>B.Tech/ B.E. With masters in Construction Mangement</td> <td>At least 7 years' experience in project planning and monitoring of implementation of complex Govt. infrastructure projects</td> </tr> </tbody> </table>	Sl.	Position	No.	Deployment	Mini-mum Educational Qualification	Minimum Experience	1	Team Leader-cum-Tourism Sector Expert	1	100%	MBA/ MA/ Masters in Tourism/ Relevant Masters	Tourism Sector expert with more than 12 years' of experience in Tourism and Eco Tourism across India	2	Infrastructure Specialist	1	100%	B.Tech in Civil Engg. With Masters in Urban Planning or construction management	Civil Engineer/ Urban Planner with 12 years' experience in working on Urban, Tourism sector. Should have done at least one project of INR 80 Cr	3	Infrastructure Expert, Jr.	1	100%	B. Tech/ B.E. in Civil Engineering	Civil Engineer/ Urban Planner with 7 years' experience in working on Urban, Tourism sector. Should have worked on at least one project of INR 20 Cr	4	Procurement Specialist	1	100%	MBA/ Post Graduation in Finance/ Chartered Accountant	Procurement expert with at least 7 years' of experience in public/ Govt. procurement and bid process management.	5	Investor Facilitation Specialist	1	100%	Masters in IT/ Computer Applications	At least 7 years' experience in managing and maintaining investor database, data analysis and facilitation of investors for grounding of projects	6	IT Specialist	1	100%	BE/B.Tech/MTech or Master in Computer Application	At least 7 years' experience in managing Technology projects with at least 3 years in managing Govt. IT projects	7	Project Monitoring Specialist	1	100%	B.Tech/ B.E. With masters in Construction Mangement	At least 7 years' experience in project planning and monitoring of implementation of complex Govt. infrastructure projects	<p>Following are the changes against positions mentioned in the RFP:</p> <p><b>2. Infrastructure Specialist</b></p> <p>B.Tech. (Civil)/ B.Arch With Master's in <b>Urban Planning / Construction Management</b> with <b>10 Years'</b> experience in working on Urban, Tourism sector. Should have done at least 1 project of INR 60 Cr</p> <p><b>3. Infrastructure Expert , Jr</b></p> <p>B.Tech (Civil) / B.Arch with 7 years' experience in working on Urban, Tourism sector. Should have worked on at least one project of INR 20 Cr</p> <p><b>7. Project Monitoring Expert</b></p> <p>B.Tech/ B.E/ B.Arch With Masters in Construction Management/ <b>Urban Planning</b> with 7 Years' Experience in project planning and monitoring of implementation of complex Govt. Infrastructure projects</p> <p><b>8.Architect</b> - B. Arch + M. Arch / <b>M.Plan</b> with minimum 7 years' exp.</p>
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2	Clause 3.1.4 Page – 10	The Selected Agency shall be under obligation to provide the manpower services/ personnel, based on the qualifications and details mentioned in the bid Document.	The selected agency shall mandatorily deploy those resources who are showcased in the response to the RFP																								
3	Clause 5.2.2 and 5.2.3 Page - 12	<p>The Agency should have experience of:</p> <p>5.2.1. At least 2 Investment Promotion consulting projects with Government of India/ any State Government/international funding agencies in India in the last 5 years.</p> <p>5.2.2. at least 2 PMU projects of long-term nature (at least 24 months) for Central/ State Government Departments / Undertakings / Corporations in India in the last 5 years with a fee of at least INR 1 Crore per annum</p>	<p>Addition to the clause:</p> <p><b>Note:</b> Ongoing assignments must have completed at least 12/ 24 months term (as applicable) on the date of submission of the RFP.</p>																								

Sl. No.	Clause and Page Number	Existing Clause in the RFP	Modified / Clarification to the Clause									
		5.2.3. At least 1 Tourism PMU/Consultancy project (of at least 12 months duration) with Government of India/ any State Government / International funding agencies in India in the last 5 years										
4	6.2. Evaluation of Technical Proposals Page – 13 & 14	<p style="text-align: center;"><b>Table 5</b> Technical evaluation criteria</p> <table border="1"> <thead> <tr> <th>A.</th> <th>Technical Proposal evaluation</th> <th>80</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Experience of Investment Promotion and/or Investment Promotion Consulting assignments with Government of India/ any State Governments/ international funding agencies in India in the last 5 years. 10 marks for 2 projects 5 Marks for each additional project. Max of 20 Marks</td> <td>20</td> </tr> <tr> <td>2</td> <td>Experience of setting up PMUs of long-term nature (at least 24 months) for Central/ State Government Departments/ Undertakings/ Corporations in India in the last 5 years with a fee of at least 1 Crore per annum 10 marks for 2 PMUs 2.5 Marks for each additional project. (Max 5 Marks for additional projects) 5 Marks for Operationalizing 1 tourism PMU for a period of 24 months (<i>This Tourism PMU will not be counted as an additional PMU. It could be within the aforementioned 2PMUs, or any additional PMU project as mentioned above</i>). Max of 20 Marks</td> <td>20</td> </tr> </tbody> </table>	A.	Technical Proposal evaluation	80	1	Experience of Investment Promotion and/or Investment Promotion Consulting assignments with Government of India/ any State Governments/ international funding agencies in India in the last 5 years. 10 marks for 2 projects 5 Marks for each additional project. Max of 20 Marks	20	2	Experience of setting up PMUs of long-term nature (at least 24 months) for Central/ State Government Departments/ Undertakings/ Corporations in India in the last 5 years with a fee of at least 1 Crore per annum 10 marks for 2 PMUs 2.5 Marks for each additional project. (Max 5 Marks for additional projects) 5 Marks for Operationalizing 1 tourism PMU for a period of 24 months ( <i>This Tourism PMU will not be counted as an additional PMU. It could be within the aforementioned 2PMUs, or any additional PMU project as mentioned above</i> ). Max of 20 Marks	20	<b>Note:</b> Ongoing assignments must have completed at least 24 months term on the date of submission of the RFP
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5	6.2. Evaluation of Technical Proposals, Page – 13 & 14	<b>Infrastructure Specialist:</b> <ul style="list-style-type: none"> <li>• More than 12 years of experience in Tourism projects –3 marks</li> <li>• At least 3 tourism projects involving planning, design and execution strategy (at least one of these projects should be of INR 60 Cr plus) – 3 marks</li> </ul>	<b>Infrastructure Specialist</b> <ul style="list-style-type: none"> <li>• More than <b>10 years</b> of experience in Tourism projects –3 marks</li> <li>• At least 3 tourism projects involving planning, design and execution strategy (at least one of these projects should be of INR 60 Cr plus) – 3 marks</li> </ul>									



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	6.2. Evaluation of Technical Proposals, Page – 13 & 14	<p><b>Project Monitoring Specialist:</b></p> <p>More than 10 years of experience in project planning and monitoring of implementation of complex Govt. infrastructure projects – 4 marks</p>	<p><b>Project Monitoring Specialist:</b></p> <p>More than <b>7 years</b> of experience in project planning and monitoring of implementation of complex Govt. infrastructure projects – 4 marks</p>
6	Clause 6.2.1: Table 5, Sl. No. 3 Page 13	NA	Format for CV enclosed with Corrigendum as Annexure – VI (a).
7	Clause 22 Page 21	<p>DoT shall issue a Letter of Award (LoA) along with the Draft Agreement to the selected Agency post opening of the financial proposals. Within 15 days of issuance of LoA from DoT to the selected Agency, the selected Agency is required to submit a Performance Security in the form of Bank Guarantee for an amount equivalent to 3% of the total quoted financial bid for three (3) years and enter into an agreement with DoT.</p> <p><b>The performance security shall be retained by the DoT till the completion of project or 3 years from the date of enforcement of agreement, whichever is later.</b> The performance security shall be forfeited at the sole discretion of DoT towards any liquidated damages that may be payable by the selected agency, under the Terms of the Agreement. The validity of Performance Security should be up to 90 days beyond the end of all contractual obligation of the Agency.</p>	<p>DoT shall issue a Letter of Award (LoA) along with the Draft Agreement to the selected Agency post opening of the financial proposals. Within 15 days of issuance of LoA from DoT to the selected Agency, the selected Agency is required to submit a Performance Security in the form of Bank Guarantee for an amount equivalent to 3% of the total quoted financial bid for <b>two (2)</b> years and enter into an agreement with DoT.</p> <p><b>The performance security shall be retained by the DoT till the completion of project or 2 years from the date of enforcement of agreement, whichever is later.</b> The performance security shall be forfeited at the sole discretion of DoT towards any liquidated damages that may be payable by the selected agency, under the Terms of the Agreement. The validity of Performance Security should be up to 90 days beyond the end of all contractual obligation of the Agency.</p>

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9	Annexure-VIII: Financial Proposal Page – 32	Financial Bid Amount (in INR) for Three Years	Financial Bid Amount (in INR) for <b>Two Years</b>



**Annexure -VI (a):**

1. Proposed Position:			
2. Name of Firm:			
3. Name of Expert:			
4. Date of Birth:		Citizenship:	
5. Complete Personal Contact Details:			
Residential Address		Telephone Number	Email Id
6. Education:			
Degree(s) or Diploma(s) obtained:		Name of Institution/University	Year of Passing
7. Membership of Professional Associations			
8. Other Trainings /Certification /Course :			
9. Publications / Research Paper Published :			
10. Languages: (Excellent, Good, Average)			
Language	Reading	Speaking	Writing
English			
Hindi			
Others (Pls. mention)			
11. Employment Record:			
From	To	Employer	Position Held

12. Detailed Tasks Assigned	13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned
Activities performed:	Name of assignment or project:
	Year:
	Location:
	Client:
	Main Project Features:
	Position held:

<b>Certification:</b> I, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged. Additionally, I also certify that I shall be available for the entire duration of the contract.	
_____ (Authorized Signatory)	Dated: _____ _____ (Signature of Expert)